



Dear Parents,

I am writing to update you about the steps we are taking as a Trust in relation to the Coronavirus in order to keep our pupils safe. Whilst I recognise the impact on children has been minimal thus far, I have to be particularly minded of our children with underlying health issues.

We are therefore continuing our frequent guidance about good hygiene with our children in Years 2-6. The focus of this guidance is specifically on good hand washing practice and the effective use of tissues and paper towels, which we are asking are disposed of immediately after they are used. Our teachers in Years R-1 are talking to their children in an age appropriate way. Please be assured hand gel stations/soap and paper towels/tissues are in all of our classrooms.

**Next steps:**

- We are working closely with Amey, our school management company, to ensure that there is regular deep cleaning, to ensure our school remains as clean as possible for our children.
- Please could I ask that you do not attend any school events, such as Friday Readers or class assemblies if you have any flu like symptoms.
- We will continue to follow government guidance and I will keep you updated as required.

**Possible steps:**

- Should the virus spread further and/or government guidance changes we will consider postponing events which bring the community into school, such as family reading and assemblies.

**Three ways you can help:**

- As noted above please do not come into school if you are exhibiting any flu like symptoms.
- Inform us in advance via our absence forms of any planned travel outside the UK. Please can you inform us even if this in the school holidays.
- Please do not send your child to school if they have any flu like symptoms.

Thank you for your help with the above. If you have any questions in relation to the above please do not hesitate to get in touch.

Yours sincerely

Tracey Coles