

Dear Parents

Further to the advice from the government today, we have, this evening, had an Executive Team meeting to discuss our next steps; therefore, I am contacting you to share the Trust processes that we will be following at this point.

As I explained in my previous correspondence, the impact on children has been minimal thus far, but I remain particularly minded of our children with underlying health issues and those with vulnerable family situations. The Trust approach that our schools are to take is one where we seek to make sensible choices and avoid panic, but with a recognition that cases are growing and our priority is to keep our children, families and staff safe.

I reminded the children again about good hygiene in assembly today. Please could I ask that you take time this weekend to reinforce the message of washing hands for twenty seconds throughout the day.

#### **Next steps:**

- Please can I ask that you **do not** come into school if you have **any** flu like symptoms, a fever or a new continuous cough. If you need to contact us and cannot come into school, please contact Kate or Rachel in the office via e-mail: [kate.clark@parklandsprimary.org](mailto:kate.clark@parklandsprimary.org) & [rachel.radomolovic@parklandsprimary.org](mailto:rachel.radomolovic@parklandsprimary.org) .
- As per government guidance, if your child has any flu like symptoms, a fever or a new continuous cough, please keep them off school **for seven days**.
- To protect our school community, we will be **cancelling Friday Reading** on a Friday until further notice.
- We are also **postponing Y5 assembly**, which is scheduled for next Friday (this will be rearranged – many apologies for anyone who has reorganised their diary for this).
- We will continue to follow government guidance and I will keep you updated weekly or as required.
- I continue to work with Amey in order to ensure our school has the highest standard of cleanliness.

#### **Possible future steps:**

- We will consider postponing further events which bring the community into school, such as whole school events. Be assured, we will always seek to find a way to avoid such steps and will take a balanced view, based on our risk assessments and government advice.
- We will update you on forthcoming events early next week.
- We have plans in place to cover the absence of any staff who have to self-isolate for seven days. **I would ask in the coming weeks that you are supportive of any mitigating steps we take to accommodate this.**

#### **Three ways you can help:**

- Please do not send your child to school if they have **any** flu like symptoms a fever or a new continuous cough. Particularly, as they would have to self-isolate as soon as their symptoms are evident.
- Please do not come into school if you are exhibiting **any** flu like symptoms, a fever or a new continuous cough.
- **Inform us in advance via our absence forms, of any planned travel outside the UK, including within the Easter holidays.**

Thank you for your help with the above. If you have any questions in relation to the above, please do not hesitate to get in touch.

As soon as any guidance changes, we will be in touch.

Yours sincerely

Tracey Coles